

PHYSICAL DISABILITY RUGBY LEAGUE ADVISORY GROUP

TERMS OF REFERENCE

1. INTRODUCTION

The Physical Disability Rugby League Advisory Group (PDAG) has been mandated by International Rugby League to advise on, drive the development of and coordinate international activities for physical disability rugby league.

2. PURPOSE & OBJECTIVE

- 2.1 Review, make recommendations and advise International Rugby League concerning key matters relating to physical disability rugby league, including but not limited to a consistent set of Laws, technical regulations, and development of coaches and match officials.
- 2.2 The PDAG will advise, support and engage with the Classifications Advisory Group to ensure that the development of the game and the classifications process are aligned.
- 2.3 Set out the international calendar, including the physical disability rugby league world cup, other international tournaments, tours and matches, for recommendation to IRL.
- 2.4 Consider initiatives that will lead to a growth in participation and visibility of physical disability rugby league and promotion of the disabled voice within the game and its governance and development

3. OPERATING GUIDELINES

- 3.1 The Advisory Group will have an Independent Chair and up to six additional Representatives.
- 3.2 The Chair shall be appointed by IRL for a period of up to two years, and reviewed after each term. Any change to the Chair before the end of a two-year term can only be effected by a unanimous vote of the other Representatives and then approval by the IRL Board.
- 3.3 In addition to the Independent Chair the Advisory Group will consist of no more than three Representatives from each of the organisations below:
 - Asia Pacific Rugby League Confederation (3)
 - European Rugby League (3)
- 3.4 The term of office for Representatives shall be a period of two years. On the expiry of a term, a Representative can be re-appointed for another term. with Representatives able to Pursuant to 3.2, any change to a Representative before the end of a two-year term can only be effected by a majority vote of the other Representatives.
- 3.5 The Advisory Group, at its discretion, will strive to stagger the re-appointment of Representatives, to ensure stability and continuity are balanced with a regular inclusion of fresh ideas and new perspectives.
- 3.6 Each Representative shall each have one vote, although, in the event of a tie, the Chair will have the casting vote.
- 3.7 Quorum of meetings will be three Representatives which must include at least 1 representative from each of the organisations listed in 3.3 in addition to the Chair.
- 3.8 Meetings will be called by the Chair, with a notice period of not less than ten working days.



- 3.9 The IRL shall also appoint a secretary to the panel to co-ordinate meetings, circulate agendas, record minutes and tend to any administration arising from the committee's decisions. The secretary shall be a non-voting member, although it is permissible for a Representative to concurrently assume the position of secretary.
- 3.10 From time to time, and upon invitation by the PDAG, other representatives of the IRL, its members, international competition organisers or other experts may be co-opted to attend the Advisory Group in a non-voting capacity.
- 3.11 Meetings will take place as and when required, using technology such as video and conference calling.
- 3.12 All Representatives shall abide by the Code of conduct, which they shall have read and signed, and breaches of the code may lead to removal from the Advisory Group.

4. PRINCIPLES

- 4.1 To allow expertise from within the community to shape the Advisory Group.
- 4.2 To retain the sport's essential commonality with the non-disabled formats of the game in how it is played.
- 4.3 Recognise the business-related, ethical, health, wellbeing and societal importance of physical disability rugby league to the future of the sport.
- 4.4 To consider strategic development of physical disability rugby league.

5. ORGANISATION

- 5.1 The Chair and secretary will be responsible for the organisation and administration of meetings.
- 5.2 Minutes from the meetings shall be taken and circulated to the group in a timely fashion after the meeting.
- 5.3 Presentations and reference papers discussed in a meeting will be circulated immediately following the meeting if not already circulated.
- 5.4 An action log will be created and presented at each meeting to record the progress against identified actions arising from previous meetings.

6. SCOPE

- 6.1 The Advisory Group shall conduct its business in line with the IRL constitution and operational rules.
- 6.2 The Advisory Group is an advisory body without executive power.
- 6.3 The IRL Executive shall consider recommendations from the Advisory Group and choose whether to propose them to the Board, which shall determine either to adopt them without amendment or make such amendments it deems fit.

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