

## **WOMEN & GIRLS WORKING GROUP**

### **DRAFT TERMS OF REFERENCE**

#### **1. INTRODUCTION**

The Women and Girls Rugby League Advisory Group (WGAG) has been mandated by International Rugby League to coordinate international activities for women and girls rugby league.

#### **2. PURPOSE & OBJECTIVE**

- (i) Liaise with IRL members on the women's international calendar.
- (ii) Identify strategic objectives and activities germane to members administering female rugby league programmes to recognise commonality and, where possible, promote those objectives and activities globally.
- (iii) Increase the number of women leaders in rugby league and create a pipeline to promote women leaders in perpetuity.

#### **3. OPERATING GUIDELINES**

- (i) The WGAG will be chaired by one of the representatives, appointed by the IRL on an annual basis.
- (ii) The WGAG will consist of one representative from the following organisations, except IRL which shall have two representatives:
  - Asia Pacific Rugby League Confederation
  - Australian Rugby League Commission
  - Federation Française de Rugby 13
  - New Zealand Rugby League
  - Papua New Guinea Rugby Football League
  - Rugby Football League
  - Rugby League European Federation
  - IRL
- (iii) Each representative shall each have one vote, although, in the event of a tie, the Chair will have the casting vote.
- (iv) Quorum of meetings will be four representatives.
- (v) Meetings will be called by the Chair, with a notice period of not less than ten working days.
- (vi) WGAG shall also appoint a secretary to the panel to co-ordinate meetings, circulate agendas, record minutes and tend to any administration arising from the committee's decisions. The secretary shall be a non-voting member.
- (vii) From time to time, and upon invitation by the WGAG, other representatives of the IRL, its members, international competition organisers or other experts may attend the committee in a non-voting capacity.
- (viii) Meetings will take place as and when required, using technology such as video and conference calling.



#### **4. PRINCIPLES**

- (i) To allow expertise from within the community to shape the working group's activities which shall focus on coordinating international activities between IRL members that operate women and girls programmes.
- (ii) Recognise the business, ethical and societal importance of women and girls rugby league to the future of the sport.

#### **5. ORGANISATION**

- (i) WGAG will be responsible for the organisation and administration of meetings.
- (ii) Minutes from the meetings shall be taken and circulated to the group in a timely fashion after the meeting.
- (iii) Presentations and reference papers discussed in a meeting will be circulated immediately following the meeting if not already circulated.
- (iv) An action log will be created and presented at each meeting to record the progress against identified actions arising from previous meetings.

#### **6. SCOPE**

- (i) WGAG shall conduct its business in line with the IRL constitution.
- (ii) Any funding required to support WGAG recommendations will be identified by WGAG and then accessed according to a joint approach agreed with IRL management.
- (iii) WGAG will limit its activity to coordinating international activities between members and the women's international calendar.
- (iv) WGAG is an advisory body without executive power.
- (v) The IRL Board shall consider recommendations from WGAG and choose whether to either adopt them without amendment or make such amendments it deems fit.

